



ACTON · AGUA DULCE

UNIFIED SCHOOL DISTRICT

"NOTHING GOLD CAN STAY" - ROBERT FROST

Resolution 17-18. 17

Declaring Unstable, Obsolete, or No Longer Needed Equipment

WHEREAS, the Acton-Aqua Dulce Unified School District has items that no longer serve the needs of the Acton-Aqua Dulce Unified School District

WHEREAS, it is the desire of the Acton-Aqua Dulce Unified School District to declare the subject equipment as unstable, obsolete, or no longer needed and,

WHEREAS, the equipment will be sold at auction, recycled, donated to other organizations, or scrapped.

NOW, THEREFORE, BE IT RESOLVED by the Acton-Aqua Dulce Unified School District that the list of equipment attached hereto is either unrepairable and/or unstable to the district. The Director of Maintenance Operation hereby authorized to dispose of the equipment in an expeditious manner.

PRESENTED to the Acton-Aqua Dulce Unified School District Board of Trustees during a regular board meeting on January 26, 2017

AYES: _____ NOES: _____ ABSTENTIONS: _____ ABSENT: _____

President

Board of Trustees

Clerk

Board of Trustees

Acton-Aqua Dulce Unified School District:

Declaration of Unstable, Obsolete, or No Longer Needed Equipment

#	Tag #	Description	PO #	Make	Location/Code	Remarks
5	N/A	CD Players	N/A	Sony	District Storage	Old CD Players
200	N/A	Computers	N/A	Dell	District Storage	Old Computers
5	N/A	Printers	N/A	Various Brands	District Storage	Old Printers
10	N/A	VHS Cassette Players	N/A	Various Brands	District Storage	Old Cassette Players
8000	N/A	Textbooks	N/A	Various Subjects	District Storage	Old Textbooks

(See code below to designate reason for equipment no longer needed)

Code 1: Surplus Excess – Functional and available for reuse

Code 2: Surplus Obsolete - Technologically out of date equipment that is in working order, has been replaced.

Code 3: Disposal/Scrap – Broken, without possibility of repair. Please include description in “remarks” column.

Code 4: Other - Please include description in “remarks” column, including any special needs to require to operate or move equipment.